

HOA MANAGEMENT PRICING

Our fees are comprised of two (2) components. The first is a mandatory, minimum monthly payment and the second is a monthly total of the ancillary, marginal added costs.

MONTHLY MINIMUM

This fee can be a flat fee or a fee per unit or a percentage fee and is based on several factors, including:

- Total number of units
- Total monthly expected 'income'
- Current 'condition' of the HOA financials
- Current 'condition' of the physical premises
- Management program(s) requested (admin only, financial only, maintenance only, or any combination of the three)

ANCILLARY PRICING

This includes marginally added supplies costs not able to be included in overall pricing:

- Non-internally required copies; \$.05 Black & White; \$.15 Color
- Faxes and Scans at \$.05 per page
- Envelopes at \$.10 each (ours) or we will use yours at no cost
- Postage; actual costs
- Labels at \$5 each run up to 500 labels; \$10 for 500+ labels
- Binders (spiral binding, clear cover) \$1.00 each as needed
- there will be no added costs to use any ancillary supplies that are yours